

SAWTP QP01 Storage of Untreated Waste

Change History

Revision Number	Description of Change	Date
00	First issue	10/04/2019
01	Change in COO. Change in operations: removal of acceptance of MSW; Included reference to SAWTP065 Waste Liquor Management Checklist; Included responsibility of SCADA operator to fill above mentioned form, monitor, checks and confirms the correct operation of waste liquor, shutter doors and air pollution control. Included detail on waste carrier draining waste liquor sump on gutter prior to exiting of facility's receiving area.	09/04/2020

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1 PURPOSE

This procedure documents how waste / material accepted at Sant' Antnin is stored prior to processing, and captures monitoring effected.

2 SCOPE

This procedure covers how and where the following waste / material streams are unloaded and stored within SAWTP:

- Recyclable waste (Grey / Green Bags)
- Organic waste (White Bags)
- Source-Segregated Recyclables

3 REFERENCE DOCUMENTS

- ADM WA02 Waste Receipt Procedure
- ADM WA03 Waste inspection Procedure
- SAWTP QP02 Organic Waste processing
- SAWTP QP03 Recyclables Waste Processing
- SAWTP QP04 Source-Segregated Waste Processing

4 RESPONSIBILITIES

The personnel responsible for the procedure are identified in the list below. All responsibilities are clearly defined in **Section 5 Method** and the relevant flow chart.

- SCADA Operator
- Weighbridge Officer
- Waste Carrier

5 METHOD

Refer to the flow chart attached.

6 RECORDS

Reference Document	Person responsible for maintaining the Document	Document Storage Location	Duration of time Records are kept
SAWTP065 Waste Liquor Management Checklist	SCADA Operator	SCADA Operator's Office	Records are kept indefinitely.

DRAFT



